



Listings



Listings



Listings

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Listings are the properties you currently have for sale and properties you have sold in the past. Managing your listings within Power Suite has never been easier!

To get started, go to the Listings App within Power Suite and select **Listings** which will direct you to the Listing Manager:

You are here: [Dashboard](#) > [Listing Manager](#)

Listings

Everything you need to manage your listing inventory, displays and featured options.




Listing Manager

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Manage My Listings

[+ Add New](#) | [Sort](#) | [Search](#)

1 - 3 of 3 Results

 \$345,000 Active Manual	3939 Old Mill Run Your Hometown, FL 33333 Listed by Brown, Tim Link Listing to Seller
 \$289,000 Active Manual	325 John Knox Rd Your Hometown, FL 33333 Listed by Brown, Tim Link Listing to Seller
 \$269,000 Active Manual	2687 Nantucket Ln Your Hometown, FL 33333 Listed by Brown, Tim Link Listing to Seller

You can search your MLS sourced listings by area, zip, address, MLS#, Status, Type, and whether or not it's hidden or public.

Search

Area, ZIP or Address

MLS #

All Statuses

Public

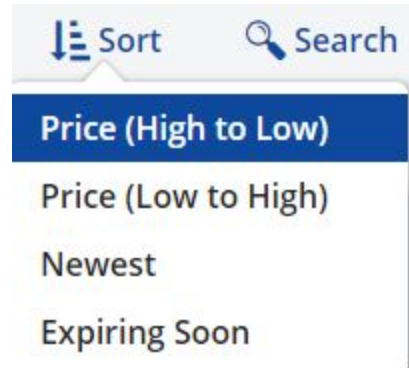
All Types



Listings

Sort your listing with a breeze by price (high to Low or Low to High), Newest, and Expiring Soon.

And add new listings manually, all with the click of a button.



If you wish to manually enter your listings, follow these steps:

1. Click the Add New button
2. Enter the basic property information

Add Basic Listing Information

Address (ex. 12345 N Main St Apt 1)* Suite #

City* State Zip*

Type* Status* Price* Listing ID

Agent* Co-Agent

Listings

3. Add the Beds, Baths, SQ FT, etc.

Property Information

Bed(s)	Bath Room(s)	Full Bath(s)	1/2 Bath(s)	3/4 Bath(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Square Feet	Lot Size (acres)	Year Built	Property Style	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

4. Add the property Features & Amenities like:

- a. Appliances Features & Amenities
- b. Assessed Fees Amenities
- c. Community _____
- d. Cooling Appliances
- e. Exterior Build Assessed Fees
- f. Exterior Features Building Construction
- g. Flooring _____
- h. Heating Community
- i. etc

-->DON'T FORGET TO SAVE<--

Listings

5. Add a catchy Headline and compelling description for your listing

Headline & Description

Headline

Description

6. Add Photos and a virtual tour then **PUBLISH!**



Add Virtual Tour Link

Listings

Bonus: This is all mobile!

